

Annex 4 - Call for proposals BIN SGS01 - Selection Criteria (including evaluation sheet)

**SELECTION CRITERIA**  
**CALL FOR PROPOSALS**  
**SUPPORT OF NEWLY ESTABLISHED BUSINESSES (START-UPS)**  
**BIN SGS01**

**1. ADMINISTRATIVE COMPLIANCE CRITERIA**

No.	Criterion	Source of verification	Yes/No	Note
1.	The grant application was submitted within the period set by the Call for proposals and latest by the Call deadline	Date of submission/ record of the application in <i>egrant</i> system		
2.	The grant application was submitted within the electronic grant system <i>egrant</i> using relevant application form	Electronic application in <i>egrant</i> system		
3.	All mandatory attachments listed in the Article 11 of the Call are attached:	Electronic application in <i>egrant</i> system		
	a) Partnership statement or other similar document proving partner's interest in participating in the project <sup>1</sup>			
	b) Applicant's and partner's last approved financial statement <sup>2</sup>			
	c) Filled and signed Annex 1 of De minimis Aid Scheme DM-15/2019 by the applicant and the partner <sup>3</sup>			
	d) Declaration of the Applicant			

<sup>1</sup> Required if project will be implemented in partnership. The answer "yes" applies also if project will be not implemented in partnership.

<sup>2</sup> Required if project will be implemented in partnership and partner's contribution is covered by the provision of aid under the given aid scheme. Not applicable for partner from Norway. The answer "yes" applies also if project will be not implemented in partnership.

<sup>3</sup> Required if project will be implemented in partnership and partner's contribution is covered by the provision of aid under the given aid scheme. The answer "yes" applies also if project will be not implemented in partnership.

	e) Declaration of the Partner <sup>3</sup>			
4.	The applicant has submitted all missing documents, information, eliminated the identified deficiencies within the set deadline <sup>4</sup>	Electronic application in egrant system or email or written communication		

## 2. ELIGIBILITY CRITERIA

No.	Criterion	Source of verification	Yes/No	Note
1.	Is the applicant and partner(s), if relevant, eligible for the chosen Call?	Electronic application in <i>egrant</i> system, Commercial Register, Statute, etc		
2.	Was the minimal and maximal amount of the Grant that can be applied for observed?	Electronic application in e-grant system		
3.	The project implementation does not exceed the date indicated in the Call.	Electronic application in e-grant system		
4..	The applicant has chosen 2 mandatory indicators from Article 2 of the Call.	Electronic application in e-grant system		
5.	The applicant has chosen at least 2 non-mandatory from Article 2 of the Call.	Electronic application in e-grant system		
6.	Costs on infrastructure must not exceed 50 % of the total eligible costs of the project. <sup>5</sup>	Budget		
7.	The applicant (incl. partner <sup>6</sup> ) is not an undertaking in difficulty within the meaning of point 20 of Communication from the Commission (2014/C 249 /01).	Declaration of the applicant, the partner <sup>7</sup> /Test of undertaking in difficulties <sup>8</sup>		
8.	The applicant's (incl. partner) assets is not subject to bankruptcy or restructuring proceedings, bankruptcy proceedings have not been closed due to lack of assets (Act No. 7/2005 Coll. on bankruptcy and restructuring and on amendments to	Declaration of the applicant, the partner /Financial statement/ <a href="#">Register</a> <sup>8</sup>		

<sup>4</sup> Applicable if the Programme Operator (PO) has requested the missing documents or the elimination of deficiencies. The answer „yes“ is also given in the case of an applicant who has not been requested by the PO to complete missing documents or eliminate deficiencies.

<sup>5</sup> The answer „yes“ is also given in the case if the infrastructure costs are not part of the project.

<sup>6</sup> Criteria 7.-14. are relevant only to the partner covered by the provision of aid under the given aid scheme.

<sup>7</sup> The Declaration of the applicant and the partner is attached to the call

<sup>8</sup> Not applicable for partner from Norway

	certain laws).			
9.	The applicant (incl. partner) is not an undertaking which is subject to an outstanding recovery order following a previous Commission decision declaring an aid illegal and incompatible with the internal market.	Declaration of the applicant, the partner / <a href="#">Register</a> <sup>8</sup>		
10.	The applicant (incl. partner) has not been lawfully convicted under Act No. 91/2016 Coll. on Criminal Liability of Legal Entities and on Amendments to Certain Acts.	Declaration of the applicant, the partner /Criminal record <sup>8</sup>		
11.	The applicant (incl. partner) do not have tax liabilities (Act No. 563/2009 Coll. on Tax Administration (Tax Code) and on amendments to certain acts).	Declaration of the applicant, the partner / <a href="#">Register</a> <sup>8</sup>		
12.	The applicant (incl. partner) do not have health insurance, social insurance and retirement savings liabilities (Act No. 580/2004 Coll. Act on Health Insurance and on amendment and amendment of Act No. 95/2002 Coll. on insurance and on amendments to certain laws; Act No. 461/2003 Coll. on social insurance; Act No. 43/2004 Coll. on old-age pension savings and on amendments to certain laws).	Declaration of the applicant, the partner / <a href="#">Register of Social Insurance Agency</a> /Register of health insurance companies ( <a href="#">VSZP</a> , <a href="#">Dôvera</a> , <a href="#">Union</a> ) <sup>8</sup>		
13.	The applicant (incl. partner) must not violate the illegal prohibition employment under a special regulation (Act No. 82/2005 Coll. on illegal work and illegal work employment as amended) during 3 years.	Declaration of the applicant, the partner / <a href="#">Register</a> <sup>8</sup>		
14.	The de minimis aid limit amount for the applicant/partner set out in the Scheme DM-15/2019 was respected over a period of three fiscal years	Signed Annex 1 of the Scheme DM-15/2019 by the applicant and the partner/ <a href="#">Central Register of SR</a> <sup>8</sup>		

Only applications meeting all Administrative Compliance and Eligibility Criteria will be assessed on Content-related criteria.

### 3. CONTENT RELATED CRITERIA

No.	Criterion	Criterion description	Min.- Max. score	Achieved Score	Comments
<b>1.</b>	<b>RELEVANCE (max 10 points)</b>				
1.1	Compliance of the project and the Programme's output, outcome and objective, and objectives of the Norway Grants 2014-2021.	<p><u>Programme's output:</u> Start-ups supported for business growth</p> <p><u>Programme's outcome:</u> Increased competitiveness of Slovak enterprises within the focus areas:</p> <ul style="list-style-type: none"> <li>• Green Industry Innovation</li> <li>• Welfare technology and Ambient Assisted Living technologies</li> </ul> <p><u>Overall Programme objectives:</u> reduction of economic and social disparities in the European Economic Area (EEA) and strengthening bilateral relations between Slovakia and Norway</p>	0-5		
1.2	Reflection of the cross-cutting issues in the project proposal.	The project took into account relevant cross-cutting issues: good governance, good business practice, sustainable development, gender equality and zero tolerance for corruption. The implementation of the project will positively contribute to one or more cross-cutting issues.	0-5		
<b>2.</b>	<b>EFFECTIVENESS (max. 30 points)</b>				
2.1	The planned activities are directly linked to the output, outcome and objective of the Programme.	Project activities are logically connected with the defined output and outcome of the Programme and their implementation will contribute to the overall objective of the Programme. The project has a clear logical structure.	0-10		
2.2	Achievability of target values of the project indicators.	There is a high presumption that the applicant will reach the target values of the indicators through the implementation of project activities. The indicators are chosen appropriately	0-5		

		with regard to the focus of the project and the main area of support, the proposed target values of the indicators are realistic (they are not overestimated or underestimated).			
2.3	Originality and innovativeness of the project at the company, industry, national or international level.	Quality of the project and proposed solutions, perspective of new, unique solutions, modern approach, high added value of the results in long term perspective.	0-5		
2.4	The contribution of the project in terms of the target group	The applicant has clearly identified the relevant main target group (or sub-target group) and stated what benefits (direct or indirect) the implementation of the project will bring	0-2		
<b>Criteria for prioritized projects</b>					
2.5	Project is implemented in a less developed area. <sup>9</sup>	If the implementation of the project is located in a less developed area, the evaluator will award 2 points. If not, the evaluator will award 0 points.	0/2		
2.6	A young entrepreneur participates in the implementation of the project <sup>10</sup> .	If a young entrepreneur is involved in the implementation of the project, the evaluator will award 2 points. If not, the evaluator will award 0 points.	0/2		
2.7	A woman entrepreneur is involved in the participation of the project <sup>11</sup> .	If a female entrepreneur is involved in the implementation of the project, the evaluator will award 2 points. If not, the evaluator will award 0 points.	0/2		
2.8	Bilateral partnership	At least one partner from the donor state, i.e. from Norway, is actively involved in the project implementation. The partner participates in the implementation of activities and makes significant contribution to achieving the goal of the project. If at least one partner from Norway is involved in	0/2		

<sup>9</sup> The geographical location of the project is in less developed regions in the Slovak Republic, where GDP per capita is lower than 75% of the EU average (NUTS 2 region)

<sup>10</sup> Young entrepreneur – an applicant whose statutory representative, owner or majority co-owner (shareholder or partner with a share in the registered capital of the applicant exceeding 50%) is a natural person who is less than 29 years old on the date of submission of the project

<sup>11</sup> Woman entrepreneur – an applicant whose statutory representative, owner or majority co-owner (shareholder or partner with a share in the registered capital of the applicant exceeding 50%) is a woman

		the project, the evaluator will award 2 points. If not, the evaluator will award 0 points.			
<b>3.</b>	<b>EFFICIENCY (max 40 points)</b>				
3.1	Feasibility of the planned activities	The applicant is able to successfully implement the planned activities within the set timeline, planned personnel, material and financial resources	0-10		
3.2	Capacities of the applicant	The applicant has sufficient material and personnel (taking into account the quantity and quality) resources to ensure the implementation of project activities and achieve the defined outputs	0-5		
3.3	Budget adequacy and efficiency	The project budget is prepared in sufficient detail, is realistic (not overestimated or underestimated) and cost-effective and is in line with the call, the Guideline for Applicant, the Regulation and the Financial Guide. Planned project expenditures are directly linked to project activities	0-10		
3.4	Project co-financing	It is assumed that the applicant or partner(s) have sufficient and demonstrable financial resources to co-finance the project (financial statements, available information on the financial balance of the entities involved)	0-5		
3.5	Risk analysis and management	The applicant clearly identified the risks and proposed appropriate measures to eliminate, resp. mitigate them	0-5		
3.6	Communication strategy	The applicant has developed communication strategy for informing and disseminating project results in accordance with the terms of the call	0-5		
<b>4.</b>	<b>IMPACT (max 10 points)</b>				
4.1	The project contributes to building and strengthening the business environment	The supported start-ups brings innovative competition in its environment and the selected area of support, contributes to the development of the knowledge economy and the	0-5		

	with emphasis on the environment of start-ups in the selected area of support	creation of new jobs, has the potential to contribute to economic growth at least in the place of implementation, develops business partnerships in Slovakia			
4.2	The contribution of the project in terms of developing partnerships with the donor state	The partner from the donor state, i.e. Norway, is involved in the project. His contribution is not only formal, there is a high precondition for cooperation even after the end of the project financing.	0-5		
<b>5.</b>	<b>SUSTAINABILITY (max 10 points)</b>				
5.1	The potential of the project in terms of achieved results, benefits for target groups and stakeholders in the long-term	After the end of the financing, the project is able to generate income and the benefits achieved by its implementation will serve the target group and other stakeholders. The project also brings possible (secondary) positive benefits from a long term perspective.	0-5		
5.2	Sustainability of project solutions from a long-term perspective.	The solutions provided by the project implementation are effective and sustainable and can be applied in the long term	0-5		

<b>Total score achieved:</b>
<b>The maximum achievable total score is 100. The projects with less than 60 points (in average) will not be supported.</b>

<input type="checkbox"/> <b>Recommend for funding (1)</b>	<input type="checkbox"/> <b>Not recommend for funding (0)</b>
<u>GENERAL COMMENT OF THE ASSESSOR:</u>	

The total allocation for the Small Grants Scheme Call for proposals to support of newly established businesses (start-ups) amounts to EUR 1,058,824 and is divided into two areas:

- 1) Green Industry Innovation, in the amount of EUR 692,079 and

2) Welfare Technology and Ambient Assisted Living in the amount of EUR 366,745.

In the case that the available amount is not used in one of the areas and the available amount of funds is insufficient in the other area, the Program Operator is entitled to transfer funds to the area with insufficient available amount on the basis of the Selection Committee's recommendation. The Selection Committee is also entitled to propose the transfer of funds from one area to another, if the submitted application should support qualitatively weaker projects in one area at the expense of qualitatively stronger projects in the other.